



**JOB TITLE**

**Eco Tour Adventure Guide (Full or Part-time)**

**POSITION SUMMARY**

The Eco Tour Adventure Guide serves as a primary driver for the Eco Tour Department, leading ecological tours through the Conservancy's interior lands. This role requires expertise in safely operating a tour jeep across challenging terrain while providing guests with an engaging and educational experience. The guide is also responsible for vehicle maintenance, conducting thorough safety inspections, and collaborating on the development of new tour routes and experiences.

**LOCATION**

This role will be located on Catalina Island. All full-time candidates must reside on Catalina Island or be able to relocate. Part-time candidates from other locations within commuting distance will be considered.

**KEY RESPONSIBILITIES**

- Conduct thorough pre-tour and post-tour safety inspections of the vehicle, including checking oil, air pressure, water, and fuel levels.
- Ensure the vehicle is clean, well-maintained, and ready to provide a safe and enjoyable tour experience.
- Contribute to the development of new tour routes and packages by providing field-based insights.
- Engage with guests in a warm, friendly, and professional manner, ensuring a memorable and adventurous experience.
- Complete required forms to provide feedback to management on tour groups.
- Deliver ecological and interpretive excellence as highly informed, well-trained, and sought-after tour leaders, ensuring a positive and lasting impression of the Conservancy.
- Coordinate vehicle maintenance and repairs with Visitor Experience leadership as needed.
- Provide support at the Trailhead Visitor Center as needed, including before, after or between tours.

**PHYSICAL REQUIREMENTS**

- Ability to walk, hike and work outdoors in difficult and precipitous terrain.
- Must be capable of lifting and carrying up to 50 pounds over rugged terrain.
- Must be comfortable with encountering wild animals, including bison and rattlesnakes.



- Must be comfortable working outdoors in high temperatures and strong wind conditions.
- Maintain a safe and efficient work environment by performing all duties responsibly.
- Promptly address hazardous or potentially unsafe conditions by taking corrective actions and informing the appropriate parties.

## **PHYSICAL REQUIREMENTS**

- Must be able to occasionally lift and/or move up to 25 pounds.
- Ability to hike at least 5 miles over steep and rocky terrain.

## **QUALIFICATIONS**

### **Skills and Abilities**

- Proven ability to safely operate passenger vehicles in compliance with policies and procedures, with a focus on passenger safety and comfort.
- Strong customer service skills, including the ability to deliver engaging presentations and exceptional experience to guests.
- Excellent oral and written communication skills, including the ability to read road signs, prepare clear reports, and interact effectively with diverse groups, including law enforcement.
- Experience working in various environmental conditions, including extreme weather, dust, and other challenging elements.
- Proven ability to maintain organized and detailed logs, and incident reports utilizing proper grammar and punctuation.
- Knowledge of Catalina Island's natural and cultural history, as well as its ecology, with the ability to interpret and share this heritage effectively with diverse audiences.
- Ability to effectively represent and communicate the organization's mission, values, and goals to inspire and engage stakeholders and the public.
- Flexibility to work weekends, holidays, and overtime as needed.
- Excellent interpersonal skills for building and maintaining positive relationships with colleagues, guests, and the public.
- Must possess a current, valid driver's license held for a minimum of 5 years.
- Commercial driver's license preferred.
- Multilingual skills preferred – Spanish language proficiency is a plus, enhancing the ability to connect with a broad range of visitors.
- Possess a solid understanding of Catalina's ecology.
- Must be able to work overtime/weekends on short notice.

### **Education & Experience**

- High school diploma or equivalent. Bachelor's degree in science, education or related major or equivalent experience preferred.
- A minimum of 2-3 years of experience.

### **COMPENSATION & BENEFITS**

ESTIMATED STARTING SALARY RANGE:

\$22.50 - \$25.00 per hour, based on skills and experience.

We're proud to support the health and wellbeing of the people we employ. We offer a competitive, comprehensive benefits package that includes healthcare coverage, flexible spending accounts, 403(b) plan with a 3% employer contribution and a 5% match – fully vested after 2 years, accrued paid time off, life insurance, disability coverage, an employee assistance program, professional development, and other benefits that support work-life balance.

### **EQUAL OPPORTUNITY COMMITMENT**

Catalina Island Conservancy is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, national origin, ancestry, disability status, genetics, marital status, medical condition, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

### **HOW TO APPLY**

Please send a resume and cover letter to [jobs@catalinaconservancy.org](mailto:jobs@catalinaconservancy.org), listing the job title in the subject line.

### **OUR STORY**

**The mission of the Catalina Island Conservancy is to be an exemplary steward of Island resources through a balance of conservation, education, and recreation.**

The Conservancy's vision is for a beautifully functioning Island ecosystem for all to enjoy.

Just off the densely populated Southern California coast, Catalina Island is home to approximately 4,000 year-round residents and more than 60 endemic species of plants and animals found nowhere else on Earth.

The Catalina Island Conservancy protects 88 percent of Catalina Island's approximately 48,000 acres, including the region's longest publicly accessible undeveloped coastline.

The Conservancy is a research and conservation leader, protecting and restoring vulnerable habitats and species in its Mediterranean climate. Conservancy staff guides



Island ecosystem recovery with the goal of generating a resilient, self-sustaining ecosystem with no endangered forms of life.

The Conservancy offers recreational experiences and educational programs for not only the 300,000 annual visitors who choose to visit the unique and special Conservancy “Wildlands Ecosystems” but also inspires the nearly 1.2 million visitors to other parts of the Island. Recreation, educational engagement, service opportunities, and partnerships connect the Island’s unique resources to people’s lives, inspiring environmental stewardship and action.

The Catalina Island Conservancy is a 501(c)(3) non-profit public charity established in 1972 to protect and restore Catalina Island for future generations to experience and enjoy.